

## **KEAUHOU RESTORATION/EDUCATION APPLICATION:**

**Before applying, please read the following carefully: Please submit your request at least 2 months before your preferred date. Requests will be granted based on purpose of request, availability of site and staff, and on a first come first served basis.**

### **Site Description:**

Keauhou, Ka'ū is located near Volcano, approximately 1 hour from Hilo (Puainakō Shopping Center) and about 10 minutes past the Hawaii Volcanoes National Park entrance. It is a privately owned 'ili (small land division) in the ahupua'a (large land division) of Kapāpala, that is owned by Kamehameha Schools. The work site is a fairly remote, outdoor setting with no buildings or bathroom facilities. Depending on your vehicle accommodations, the walking distance to and from the work site can range from ¼ mile to 1 mile, over flat, steep, and uneven terrain. Weather conditions vary daily and can range from crystal clear skies to pouring rain. The site is also located ma uka of Halema'uma'u, and can therefore be affected by heavy vog depending on wind conditions. The terrain at the site is uneven lava with a dense grass mat that can be difficult to walk in.

**Activities offered:** You can choose to participate in one or both activities in one day.

*Native forest restoration: Out-planting*

- 4-5 hours
- Participants will work in small groups to plant approximately 200 native seedlings using dibble sticks and hand picks.

*Keauhou Bird Conservation Center (KBCC) tour:*

- 3-4 hours
- Participants will tour the KBCC to learn about Hawai'i's endangered native birds, including the extinct-in-the wild 'Alalā, as well as learn about the efforts being taken to protect them.

### **Pre-Field trip requirements:**

In-class lessons or activities that focus on the cultural and scientific importance of healthy watersheds and native ecosystems are highly recommended prior to the field trip date. If you need help with this, please indicate so on your application. You will be asked to report such activities on your application and these responses will play a key role in whether your request is accepted.

### **Protocol**

It is customary to ask permission to enter a new place. You will be expected to request entrance in to Keauhou. Please have a culturally appropriate protocol prepared before the arrival date. If you need help with this, please indicate so on your application.

### **Volunteer Requirements:**

*Age of volunteer requirements(s):*

- We do not recommend this type of field trip for students in preschool – 5<sup>th</sup> grade
- For grades 6-8, at least 1 adult\* per 7 students is required.
- For High school groups, at least 1 adult\* per 10 students is required.

*Number of volunteers:*

- Maximum = 30\* Minimum = 10  
\*See larger group accommodations below

\*Teacher or chaperone must be able to lead a group of students in the day's activities, especially during the out-planting.

### **Time frame:**

*Single activity:* 3-5 hours for a single activity (out-planting or tour of KBCC)

Recommended Schedule:

- Protocol and Introductions: ½ hour
- Morning Activities: 3 hours
- Closing and/or lunch: ½ hour – 1 hour

*Multiple activities:* 8 hours for multiple activities (out-planting and KBCC)

Recommended Schedule:

- Protocol and Introductions: ½ hour
- Morning Activities: 3 hours (group 1: Out-planting, group 2: Other activity)
- Lunch: 1 hour (includes time to eat and travel to afternoon activity site)
- Afternoon Activities: 3 hours (group 1&2 switch)
- Closing: ½ hour

### **\* Larger groups**

Larger groups that exceed the maximum can be accommodated under certain conditions. The maximum is 60 persons. The request **must be received at least 2 months** prior to event date. Approval of the trip is largely dependent on availability of staff, therefore the sooner we receive the request the better the chances of approval. In these cases the larger group can be split into smaller groups, with the smaller groups not exceeding 30 persons. While one group participates in an out-planting, the other group can participate in either of the following (depending on availability):

- Tour Keauhou Bird Conservation Center (KBCC)
- Watershed and Restoration Lessons
- Your organization leads a lesson (lesson must be approved)

It is required that large groups allow 8 hours for the visit

- Recommended Schedule:
  - Protocol and Introductions: ½ hour
  - Morning Activities: 3 hours (group 1: Out-planting, group 2: Other activity)
  - Lunch: 1 hour (includes time to eat and travel to afternoon activity site)
  - Afternoon Activities: 3 hours (group 2: Out-planting, group 1: Other activity)
  - Closing: ½ hour

### **Waiver forms:**

- Upon acceptance of your application a set of waiver forms will be sent to you. All waivers must be completed and turned in prior to or upon arrival of field trip date.
- Does your group have liability insurance? \_\_\_\_\_

### **IMPORTANT: All participants must have the following on the date of activity**

**Required:** Covered shoes (no crocs), Long pants, Jacket, Water

**Conditional items:** Lunch, Medication (epi-pen, inhaler, etc)

**Keauhou Restoration Application**

For official use  
Date received: \_\_\_\_\_  
-----  
\_\_\_ Approved \_\_\_\_\_  
\_\_\_ Declined \_\_\_\_\_ Date

Organization/School Name: \_\_\_\_\_  
Description of Organization/Class: \_\_\_\_\_

What is the purpose of your visit?

Contact Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

Has this group visited before? No \_\_\_\_\_ Yes \_\_\_\_\_  
If yes, when and for what purpose? \_\_\_\_\_

**Pre-field trip requirement**

What type of watershed activities/lessons has this group participated in?

**Volunteer Information**

What date(s) would you like volunteer? Preferred date(s) \_\_\_\_\_ Alternate date(s) \_\_\_\_\_  
How many volunteers in your group? \_\_\_\_\_  
Please specify the number of volunteers and their age/grades:

Elementary: \_\_\_\_\_ Middle: \_\_\_\_\_ High: \_\_\_\_\_ Post-High: \_\_\_\_\_ Adult: \_\_\_\_\_

Does your group exceed the maximum (30 persons)? Yes \_\_\_\_\_ No \_\_\_\_\_

What is your purpose for coming?  
\_\_\_\_\_ Out-planting only (4-5 hrs)  
\_\_\_\_\_ KBCC only (3-4 hrs)  
\_\_\_\_\_ Out-planting and other activity (8 hrs): \_\_\_\_\_ KBCC tour  
\_\_\_\_\_ Watershed activity/lesson  
\_\_\_\_\_ Your organization will lead a lesson

What time will you arrive?\* \_\_\_\_\_ What time will you leave?\* \_\_\_\_\_ \*Subject to change

**Vehicle Information**

What type of transportation will you have? (Van, buss, etc) (Please specify if you have 4-wheel drive)

Please return completed applications to: [lahelacamara@gmail.com](mailto:lahelacamara@gmail.com) (email preferred) or

Lahela Camara  
19 E Kāwili street  
Hilo, Hawaii 96720

**For more information contact:**

Lahela Camara ('Imi Pono no ka 'Āina Program Coordinator) at above email or 808-333-8241 or  
'Iwikau Joaquin (Keauhou access Coordinator) [iyoaquin@hawaii.edu](mailto:ijoaquin@hawaii.edu) or 808-990-4923

**You will be notified via email that we received your application for review. You will be notified with in seven (7) business days if your request has been accepted, declined, or if we need additional information.**

To be filled out on date of activity by 'Imi Pono staff	Date:	Time:
Number of volunteers (specify age: E/M/H/PH/A)		_____ to _____
Out-planting site:		
Plant count:		
Staff names and hours worked:		
Comments:		